

[Your Logo]

SERVICE INVOICE

[Your Company Name]
[Your Address]
[Email / Phone]

Invoice No: **[INV-0001]**
Date: **[DD/MM/YYYY]**
Project: **[Project Name]**

BILL TO

[Client Name]
[Client Company]
[Client Address]

Service Description	Hours	Rate/Hr (£)	Amount (£)
[Service description]	[X]	[XX.XX]	[XXX.XX]
[Service description]	[X]	[XX.XX]	[XXX.XX]
[Additional service]	[X]	[XX.XX]	[XXX.XX]

Subtotal: £0.00
VAT (if applicable): £0.00

Total Due: £0.00

Payment Details

Bank: [Your Bank] | Sort Code: [XX-XX-XX] | Account: [XXXXXXXXXX]
Payment Terms: [30 days from invoice date]